**Minutes of HGAWA Committee Meeting held at Peters Bungalow, Bayswater 28h May 2014**

Meeting Commenced 7:00pm

Present: Peter South, Richard Breyley, Rick Williams, Tom Marwick, Sam Clark, Chris Bennett, Mike Duffy.

Apologies:

1. **Minutes from last meetings:** Minutes from the last committee meeting held 5th March 2014 were accepted. Moved PS, seconded TM, carried unanimously.
2. **Correspondence In:**

* DSR cheque for $5,000 given to S.C. for banking.
* Letter from the DSR asking for nominations for sporting awards.
* 2 x bank statements handed to S.C.
* Letter from the City of Albany asking for a copy of our insurance certificate.
* Letter from the City of Bunbury asking for a copy of our insurance certificate.
* Invoice from the City of Albany for $942.70 for the Sandpatch lease.
* Letter from the Department of Parks and Wildlife asking if we would contribute to the Kalbarri National Park Management Plan 2014. As we do not have any site within the park we will not contribute.

1. **Actions Items Previous Minutes:**

Peter S: Follow up Department of Lands Bakewell proposal. **Done, this will be an ongoing item.**

Send a high definition logo to S.C. **Not received, send again.**

S.C. & P.S. Invest $30,000 for 5 months at the Commonwealth Bank. **Done**

Rick W: Send minutes of the last SSO meeting to RB. **Done.**

Sam C: Set up HGAWA facebook page for review by the committee. **Will do after the website is finished.**

Ask assistance from the DSR to reduce the excessive fees being charged to hang gliding schools that operate in Albany. **Email sent to G.L. The combination off fees charged and expensive compulsory training courses for commercial operators in the West Cape Howe National Park make legal hang gliding training unviable. There is probably nothing HGAWA can do about it. M.D. and P.S. will draft a letter to the DEC.**

Follow up state funding with Trene. **Done, we have been paid our state funding but it is not possible to reconcile the payment against our membership list. This should be possible next year after the HGFA have updated their systems and every pilot is on the same yearly payment date.**

Richard B: Publicize and get numbers for the friendly meeting at Rods. **Done.**

Finalize site guide. **Done, and ongoing.**

1. **Finance**

* The acquittal process has been finalized and funds received.
* We need to determine a set of rules and success criteria for future funding applications. Action, R.B. to write a draft and pass around for comment. This should be advertised to members prior to the next A.G.M.
* Need to propose and finalise our operating budget for 2014-2015.

1. **Site Guide**

* Still need to change some references of “novice” to “supervised”.
* The M.D. changes have been made.
* SPAM issue.
* Back Beach is in fact open. Check the management plan and circulate to the committee.
* Before flying any Geraldton sites the local pilots should be contacted.
* Safety committee to review all site ratings on the website at their next meeting.
* Go live.

1. **Site Applications**

* P.S. will continue to follow up the Department of Lands Mt Bakewell/Mt Blackwell proposal
* The Rockingham agreement is well in its way. R.W. and Greg Carson are running with it.
* M.D. is going to work on developing “Day Dream Plaza” (south of Halls Head) using the Mike Duffy drafted Rockingham agreement as a template.

1. **Other Business**

* The Hyde Park Hotel is offering sponsorship and subsidized food and drinks if we have our meetings and social events there. P.S. to make contact and arrange a meeting.
* S.C needs the BBQ receipts from R.M.
* HGAWA should compensate R.M. for attending meetings given the distance he has to travel (cover fuel costs).
* Dusties put in a claim for tow car registration $564.25 which was approved.
* Funding for the Dolly at Sid’s was approved, but we have not been invoiced by Moyes yet. The funding may need to be considered as Dusties funding but the Dolly will be permanently housed at Sids.

**Meeting Closed 20.25**

**Actions:**

Peter S: Continue to follow up Department of Lands Bakewell proposal.

Send a high definition logo to S.C.

Contact the Hyde Park Hotel and arrange a meeting.

Sam C: Set up HGAWA facebook page for review by the committee.

Operating Budget for 2014-2015.

Rick W: Review site guide ratings at the next SSO meeting.

Mike D: Develop Day Dream Plaza using the Rockingham agreement as a template.

Draft a letter to the West Cape Howe National Park addressing the excessive user fees and compliance costs required to commercially operate within the park. Send to P.S.

Rod M: Send the BBQ receipts to S.C.

Richard B: Continue updating the site guide with Drew.

Draft a set of rules and selection criteria for HGAWA funding. Circulate to the committee.

Send a copy of our insurance Certificate of Currency to the City of Bunbury.

Send a copy of insurance Certificate of Currency to the City of Albany.