**Minutes of HGAWA Committee Meeting held at Peters Bungalow, Bayswater 26th November 2013**

Meeting Commenced 6:45pm

Present Committee: Greg Lowry, Peter South, Richard Breyley, Rick Williams, Tom Marwick, Sam Clark

Apologies: Mike Duffy, Rod Merigan, Chris Bennet

1. **Minutes from last meetings:** Minutes from the last committee meeting held 4th September 2013 were accepted. Moved RW, seconded RB.
2. **Correspondence In:**

* Albany council requesting a copy of our HGFA insurance, already acted on by RW.

1. **Actions Items Previous Minutes:**

Greg L: Seek assurance from the Sky Pirates that any site agreements will be open to all appropriate pilots. **Did not happen. GL to give RB the address of the new Sky Pirates Secretary so the letter can be forwarded to him.**

Send PS a copy of last years HGFA report. **Done.**

Greg L. and Peter S.: Meet with the DSR over the funding agreement. **Done, the 2011-2012 money should already be deposited. Need to start working on 2012-13.**

Invest $30,000 at the best available rate for any period up to 12 months. **Not yet done.**

Rick W:

Mike D:

Rod M: See council CEO to get the track to Bakewell graded. **Done.**

Richard B: Check records again or the Warnbro site agreement. It is an email. **Checked but could not find it. Bunbury council has a copy but it has expired Greg Carson is following it up.**

1. **Finance:**

* 2012-13 Acquittal. RB to submit the census to Phil and Sam. SC and PS will complete the acquittal process.

1. **Safety**

* The new AIRS database gives CASA direct access to statistics only.
* SSO’s and SO’s have well defined duties. If they step outside of those duties they put themselves at risk and will not be covered by insurances.
* Investigation into Grants accident. Nothing will be published till after the coronial inquest. The video has been found and is in the hands of the coroner. It may take years.

1. **Mt Bakewell**

* The Department of Lands proposal is very interesting. PS to follow up.
* Very low interest loans are available from the HGFA for site acquisition if we ever need them.

1. AGM Minutes

* Have been signed off.
* RB to publicize up coming events.

1. Other Business

* Website, RB to make changes with Drew and set up link again. We will go live on the approval of the committee, include coming events.
* SC to set up a HGAWA facebook page.
* RB to publicise coming events.
* Council lease fees are starting to become significant. We need to consider approaching DSR for assistance.
* The fees being charged by parks for HGing schools to operate at Albany are excessive. GL to ask for assistance from the DSR.
* More back and forth regarding the opps manual. HGFA is aiming for a December submission to CASA.

**Meeting Closed 19.55**

**Actions:**

Greg L: Send contact details of the Sky Pirates to RB so the letter can be forwarded to him.

Ask DSR for assistance regarding the excessive fees being charged to flight schools to operate in Albany.

Peter S: Follow up Department of Lands Bakewell proposal.

Sam C. and Peter S.: Invest $30,000 at the best available rate for any period up to 12 months.

Commence 2012-13 acquittal.

Sam C: Set up HGAWA facebook page for review by the committee.

Rick W:

Mike D:

Rod M:

Richard B: Send letter to Sky Pirates.

Submit census data.

Publicize up coming events.

Finalize website with Drew.